



THE FILIPINO COMMUNITY CENTER, INC.

94-428 Mokuola St., Suite 302 Waipahu, Hawai'i 96797 Phone: 680-0451 Fax: 680-7510 www.filcom.org

Our mission is to develop, own and operate a community center that provides social, economic and education services and to promote and perpetuate Filipino culture and customs in the State of Hawai'i.

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Rafael "Pike" Velasco
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Donnie Juan
Executive Director

Edmund Aczon
Chair, BOD

March 1, 2018

Mabuhay!

The Filipino Community Center is excited to announce the 26th Annual Filipino Fiesta and 6th Annual Flores de Mayo on Saturday, May 5, 2018. "Hala Bira! Pinoy Fiesta!" is this year's theme.

This year's celebration will be held in the Kaka'ako Gateway Parks from 9:00 am to 5:00 p.m. Various foods and cultural booths will showcase Filipino traditions, arts, and crafts. Non-stop entertainment will be staged featuring local talents as well as performing artists. Games and activities will be provided for the kids. We expect attendees from all over the state and visitors from abroad. Please invite your family and friends to celebrate. Entry is free and open to the public.

In order to make this event a success, we need your help! Please review the attached Sponsorship Package detailing the various benefits packages, and complete, sign, and return the enclosed application forms no later than Friday, March 30, 2018 to:

The Filipino Community Center, Inc.
94-428 Mokuola Street, Suite 302
Waipahu, Hawaii 96797
Attention: Filipino Fiesta Committee

In your response, please provide us with a point of contact for your organization. If you have any further questions, please contact Arceli Acosta at (808) 680-0451 or arceli@filcom.org.

Maraming Salamat Po!

Sincerely,

Jesse K. Souki
Chair, 2018 Filipino Fiesta

Donnie Juan
Executive Director, FilCom



26th Annual Filipino Fiesta - 6th Flores de Mayo

Saturday, May 5, 2018, 9:00 a.m. – 5:00 p.m.

Kaka'ako Gateway Park, Honolulu

SPONSORSHIP PACKAGE

GOLD (TITLE) SPONSOR: \$10,000.00 - This sponsorship includes the following:

1. Mention as Gold Sponsor in the program.
2. Company's name and logo on the event banners, posters and flyers.
3. Premier location tent (20'X20') at the Kaka'ako Gateway Park.
4. Mention in all Flores de Mayo Festival related media advertisements (print, radio, and TV) to the extent that FilCom Center receives these types of media opportunities.
5. Company's name and logo on the Flores de Mayo Festival t-shirt.
6. One (1) five-minute stage exposure during the Fiesta programs.
7. Company's name and logo in the FilCom Center website for 12 months

SILVER SPONSOR: \$5,000.00 - This sponsorship includes the following:

1. Mention as Silver Sponsor in the program.
2. Company's name and logo on the event banners, posters and flyers.
3. Premier location tent (10X10) at the Kaka'ako Gateway Park.
4. Mention in all Flores de Mayo Festival related media advertisements (print, radio, and TV) to the extent that FilCom Center receives these types of media opportunities.
5. One (1) 3-minute stage exposure during the Fiesta programs.
6. Company's name and logo in the FilCom Center website for 6 months

BRONZE SPONSOR: \$2,500.00 - This sponsorship includes the following:

1. Mention as Bronze Sponsor in the program.
2. Company's name and logo on the event banners, posters and flyers.
3. Premier location tent (10X10) at the Kaka'ako Gateway Park.
4. Mention in all Flores de Mayo Festival related media advertisements (print, radio, and TV) to the extent that FilCom Center receives these types of media opportunities.
5. Company's name and logo in the FilCom Center website for 3 months.



26th Annual Filipino Fiesta - 6th Flores de Mayo

Saturday, May 5, 2018, 9:00 a.m. – 5:00 p.m.

Kakaako Park, Honolulu

SPONSORSHIP & VENDOR APPLICATION FORM

IMPORTANT CHANGE: YOU MAY NOW SELL AND/OR OFFER PRODUCTS AND/OR SERVICES. HOWEVER, FILCOM RESERVES THE RIGHT TO REJECT AN APPLICATION FOR AN ACTIVITY THAT IS OFFENSIVE TO THE MISSION OF FILCOM OR THE PURPOSE OF THE FILIPINO FIESTA WHICH IS TO CELEBRATE FILIPINO CULTURE.

Company/Organization Name _____

Contact Name and Title _____

Street Address _____

City, State _____ Zip _____ Cell Phone _____

Phone _____ Fax _____

Email _____ Website _____

SPONSORSHIP (Sponsorship Package on a separate sheet)

Gold Sponsor - \$10,000.00

Silver Sponsor - \$5,000.00

Bronze Sponsor - \$2,500.00

Please accept \$ _____ as our donation to support the Filipino Fiesta event.

Food Booth - \$1,000.00 (Limited to ten(10) on a first come, first served basis)

- ✓ 10' x 10' individual tent
- ✓ Two (2) table and four (4) chairs
- ✓ One (1) reserved parking pass
- ✓ Semi-private sink, water and electricity

- Please provide copy of Hawaii Department of Health temporary food establishment permit.
- Please provide copy of Certificate of Liability Insurance naming Hawaii Community Development Authority (HCDA), State of Hawaii and The Filipino Community Center, Inc. as additional insureds by Friday, April 3, 2018.

Concession Booth - \$500.00 (Limited to four(4) on a first come, first served basis)

- ✓ 10' x 10' individual tent
- ✓ One (1) table and two (2) chairs
- ✓ One (1) reserved parking pass
- ✓ Semi-private sink, water and electricity

- Please provide copy of Hawaii Department of Health temporary food establishment permit.
- Please provide copy of Certificate of Liability Insurance naming Hawaii Community Development Authority (HCDA), State of Hawaii and The Filipino Community Center, Inc. as additional insureds by Friday, April 3, 2018.

Premier Business Booth - \$1,000.00

- ✓ 10' X 10' stand-alone tent
- ✓ Two (2) table and four (4) chairs
- ✓ Two (2) reserved parking pass
- ✓ Electrical outlet

Regular Business/Political Booth - \$500.00

- ✓ 10' x 10' reserved area
- ✓ One (1) table and two (2) chairs
- ✓ One (1) reserved parking pass

- Electrical outlet may be provided for additional charge of \$100.00

Non-Profit Booth - \$200.00

- ✓ Shared 30' x 30' tent area
- ✓ One (1) table and two (2) chairs
- ✓ One (1) reserved parking pass

- A 501(c)(3) license is requested to qualify. If your organization does not have a 501(c)(3) license, you will be required to submit proof of your non-profit status. The Filipino Community Center, Inc. reserves the right to reject an application or charge a higher rate if there is insufficient proof of an organization's non-profit status.

Health Fair Booth - \$200.00

- ✓ Shared 30' x 30' tent area
- ✓ One (1) table and two (2) chairs
- ✓ One (1) reserved parking pass

- *Provide health services.*

Cultural Booth - No Cost

- ✓ 10' x 10' tent area
- ✓ One (1) table and two (2) chairs
- ✓ One (1) reserved parking pass

- *Prior to applying, please contact any members of the Filipino Fiesta 2018 Committee for approval.*

Kabataan Barangay - No Cost - 30'x30' Tent

Products and/or Services to be Displayed or Sold:

This portion of the application must be completed. Products and services to be displayed or sold are subject to approval by the Filipino Fiesta 2018 Committee and FilCom Officials. Upon approval, only products and services listed maybe displayed or sold.

Check enclosed. (Please make checks payable to The Filipino Community Center, Inc.)

Visa or Mastercard _____ Exp. Date _____

Name on Card _____ 3 Digit Sec Code _____

Billing Address _____

Signature: _____ Date: _____

Space is available on a first come, first served basis.

Please include Full Payment with Application and Signed Agreement.

Returned completed forms to:

The Filipino Community Center, Inc. 94-428 Mokuola Street, Suite 302 Waipahu, HI 96797

RECEIVED FOR FILIPINO COMMUNITY CENTER:

Name, Title & Signature _____ Date _____

Payment Received: \$ _____ Check Number: _____ Date Card was charged: _____

AGREEMENT
Between
THE FILIPINO COMMUNITY CENTER, INC.
And

("VENDOR")

This Agreement, dated _____, is between **THE FILIPINO COMMUNITY CENTER, INC. ("FilCom Center")**, whose business address is 94-428 Mokuola Street, Suite 302, Waipahu, Hawaii 96797, and the Vendor identified above.

WHEREAS, FilCom Center through its *Filipino Fiesta 2018* Committee is spearheading an event entitled the "26th Annual Filipino Fiesta and 6th Annual *Flores de Mayo*" on Saturday, May 5, 2018, between 9:00 AM to 5:00 PM at Kaka'ako Gateway Park ("Event") and Vendor is desirous of participating as Vendor has outlined in their completed and signed application form attached hereto and incorporated herein.

NOW THEREFORE, in consideration of the covenants and agreements in this Agreement, the parties agree as follows:

1. FilCom Center's responsibilities.

FilCom Center will provide the Exhibitor with the following:

- a. Items listed in the application form.
- b. The FilCom Center has the sole and absolute discretion to determine (1) the placement of the Vendor in the larger tent; (2) the participation of other Vendors; and (3) whether any Vendor's activities and property are not in the best interest of the FilCom Center, the Event and/or other vendors. In that case, the FilCom Center has the sole and absolute discretion to require Vendor to immediately remedy the offending situation.

2. Vendor's responsibilities.

- a. The Vendor has paid the non-refundable fee as per application.
- b. Vendor acknowledges the FilCom Center does not have the insurance covering Vendor's property or persons in Event. It is Vendor's sole responsibility to obtain interruption, property damage, personal injury, vandalism, theft and any other applicable insurance necessary to cover any losses, risks, or contingencies it might suffer at event. FilCom Center shall not be held responsible for any losses Vendor may suffer prior, during, and immediately after Event.
- c. The Vendor will be open for show by 9:00 AM and will remain open until the close of the event at 5:00 PM.
- d. The Vendor will clean up its space and remove all of its property from the event site no later than 6:00 PM. (Clean up and removal of property is not permitted prior to 5:00 PM).
- e. The Vendor will comply with all Government statutes, rules, and regulations, including without limitation, the payment of all taxes. The Vendor will not interfere with the Event or other vendors by the use of excessive noise, bothersome lighting or other uses by Vendor. At FilCom Center's request, Vendor will immediately remedy the offending situation.
- f. For **Food Vendors Only**, in addition to the Vendor's responsibilities listed above, food vendors shall provide the following:
 - i. **Insurance.** The Vendor will provide to the FilCom Center a legible copy of the certificate of liability insurance naming Hawaii Community Development Authority (HCDA), State of Hawaii and The Filipino Community Center, Inc. as additional insureds by Friday, April 3, 2018.
 - ii. **Permit.** The Vendor will apply for a temporary food establishment permit (Permit) with the State of Hawaii Department of Health. The Vendor will provide to the FilCom Center a legible copy of the Permit by Friday, April 3, 2018.
- g. Failure to comply with the provisions of the Vendor's Agreement shall affect your consideration for inclusion in future events.

3. The FilCom Center and its *Filipino Fiesta 2018* Committee, does not warrant, guaranty or indemnify the Vendor for any claims that may be raised by anyone arising from this Agreement, the Vendor's participation in the Event, including without limitation, any taxes and other government requirements. Nor will the FilCom Center and its *Filipino Fiesta 2018* Committee, be liable to fulfill this Agreement if the Event is postponed or cancelled due to fire, Act of God, strike, authority of law, or any case beyond the FilCom Center's control, in which case the FilCom Center has the sole and absolute discretion to determine whether it will return any refunds.

4. The Vendor agrees to hold harmless, indemnify, and defend the FilCom Center and its *Filipino Fiesta 2018* Committee, the Event's sponsors, and all of their respective officers, directors, members (if any), agents and assigns, against any claims, lawsuits or other proceedings arising from this Agreement, or the Vendor's participation in the Event.

5. The parties agree that nothing contained in this Agreement shall constitute either party as an agent, legal representative, partner, subsidiary, joint venture or employee of the other party.
6. Any controversy or claim shall be arbitrated in the State of Hawaii in accordance with the rules of Dispute Prevention & Resolution, Inc., by a single arbitrator. The arbitrator shall be required to abide by the provisions of this Agreement and shall not modify or alter the same. Judgment upon the award rendered by the arbitrator may be entered in any State of Hawaii Court having jurisdiction thereof in arbitrations under this Agreement, each party shall bear the cost, fees and expenses of presenting its own case, and half of the arbitrator's fees and administration expenses, unless otherwise ordered by the arbitrator.
7. All pronouns will be deemed to refer to the masculine, feminine or neuter gender and the singular or plural number as the identity of the person or thing referred to shall require.
8. This Agreement constitutes the entire, full, and complete agreement between the FilCom Center and the Vendor concerning the subject matter hereof, and supersedes any other agreements or understandings, oral or written, with respect thereto that may ever have existed between the parties hereto. No amendment, change, or variance from this Agreement shall be binding on either party unless executed in writing. The Vendor has had the opportunity to have this Agreement reviewed by counsel of its own choosing.
9. This Agreement nor any interest in it is assignable and any purported assignment or transfer by operation of law or otherwise, shall be null and void, and shall constitute a material breach of this Agreement, for which the non-breaching party may then terminate without opportunity to cure.
10. If any provisions of this Agreement or the application thereof to any person or circumstance is held invalid by arbitration or court decree, such finding shall not invalidate the remainder of this Agreement and the application thereof to other persons or circumstances shall not be affected thereby.
11. The failure of any party to enforce at any time any provision of this Agreement shall not constitute a waiver of the right thereafter to enforce the same or any other provision of this Agreement.
12. This Agreement shall be governed by the laws of the State of Hawaii both as to interpretation and performance.
13. This Agreement must be accompanied by the Application Form and payment.

In witness, the parties have executed this Agreement, the day and year first written above.

THE FILIPINO COMMUNITY CENTER, INC.

 Franz D. Juan, Executive Director

"VENDOR"

By _____

Name _____

Its _____