REQUEST FOR PROPOSAL No. 2016.001

RFP for Retrofit of Air Conditioning System for the

FILOCOM CENTER

ADDITIONAL NO. 1

TO ALL PROSPECTIVE OFFERORS:

There have been no changes to the RFP.

The Pre-proposal Conference was conducted on January 30, 2016, 10:30 a.m. until 11:29 a.m. at the FilCom Center, Tech Room One, in Waipahu, Hawaii. Topics of discussion were as follows:

1. Offerors were reminded to obtain copies of this RFP solicitation and any addendums from the FilCom website (www.filcom.org).

2. Offerors are requested to review the following requirements:
   a) Wage Certificate on page 3;
   b) Tax Clearance, Section 2.9 on page 6;
   c) Proof of Compliance and Good Standing Certificates, Section 2.10 on page 7;
   d) Document Distribution List for Addendum, Section 2.15 on page 8;
   e) Service and Maintain Equipment for at least three (3) years on page 20; and
   f) All due dates as provided for within the RFP.

Questions asked and responses are as follows:

1. Is it possible to schedule a site visit outside of the dates specified in the RFP solicitation?

   Response:

   Yes so long as during normal FilCom business hours. Please contact the FilCom Center to schedule a site visit.

2. The “M” section as provided for in the RFP solicitation is not clear when printed. Is it possible to obtain a copy of the 14.5” x 20” drawings from the FilCom Center?
Response:

The FilCom Center has a set of the 14.5” x 20” drawings. The Center will not provide a direct copy to requestors; however, requestors may obtain these drawings, after providing a security deposit to the Center. The security deposit shall be returned upon the return of the drawings to the Center.

3. Where is the funding for this project coming from?

Response:

The State of Hawaii Grants in Aid program which was awarded in 2014 to the FilCom Center.

4. How much was awarded for this project from the State of Hawaii Grants in Aid program?

Response:

This project was awarded $550,000.00. The FilCom Center also received another grant in the same year for a separate project in the amount of $250,000.00 for the installation of a retractable roof for the Courtyard at the Center.

5. Who was notified of this project?

Response:

An advertisement was placed in the Legal Sections of the Star Advertiser and on www.staradvertiser.com on January 23, 2016. The announcement was sent to FilCom Center’s email database updated as of January 25, 2016. The announcement was also placed on FilCom Center’s website on January 25, 2016.

6. Can we redesign the entire air conditioning system as a proposal which are beyond the minimum requirements outlined in the RFP?

Response:

As stated in the RFP, those requirements are simply minimum requirements and therefore can be exceeded.

7. Is R22 still being manufactured?

Response:
This is the purpose of the RFP as the R22 refrigerant will no longer be made available as this common refrigerant is being phased out in the United States and the EPA has new regulations containing this specific refrigerant. After 2020, chemical manufacturers will no longer be able to produce, and companies will no longer be able to import R-22.

8. The RFP states that proposal due date is March 4, 2016. Is this bidding open to the general public?

**Response:**

Yes, bidding is open to the public; however, the proposals will not be opened publicly as per Section 3.10 – Proposal Due Date and Opening.

9. What format do we use in submitting proposals?

**Response:**

The format has been detailed and provided for in Section 3.0 – Instructions To Proposers of the RFP.

10. Are there any requirements for providing temporary air conditioning during the actual buildout and construction? For example, the business tenants or event attendees? What happens during the day time if construction is to occur?

**Response:**

The buildout and construction is preferably desired to occur during the evening. There are commercial tenants and event attendees that operate and occur during various times of the week. So long as proper notice has been provided to either of these groups, no problems should occur as the Center is open during various times of the week.

11. Is this RFP specifically requesting for evening and weekend work by the contractors? If so, has this higher labor cost been factored in the grant amount?

**Response:**

The FilCom Center can provide tentative dates to those requesting specific dates on the event schedule so not to conflict with construction and event dates.

12. What is the control system of the current air condition unit?

**Response:**


The system is on a time control mechanism. There also exists a manual restart and shut-off mechanism. Currently, there is no remote control feature in the existing A/C System.

13. Who is currently servicing the air conditioning unit?

Response:

Air Engineering Company, Inc.
1032 Puuwai Street
Honolulu, HI, 96819
Tel. No. (808) 848-1040

14. What areas does the time control mechanism for the unit service?

Response:

The areas are the tenant units, the music room, and the two Tech Center rooms.